

Children First Child Safeguarding Risk Register of Cabra for Youth CLG

Company Number: 460097

CHY Number: CHY18414

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Date of last review by Board:

Cabra for Youth CLG Child Safeguarding Risk Register

Introduction

A risk management system is defined according to the Code of Practice for the Governance of State Bodies, 2009 as:

“An effective risk management system identifies and assesses risk, decides on appropriate responses and then provides assurances that the chosen responses are effective”

As of the 11th of December 2017 the Children first Act 2015 was fully implemented by the Minister for Children and Youth affairs. Under the Children First act 2015, Cabra for Youth CLG are providing a relevant service and is obliged to undertake a risk assessment. This considers the potential harm to Children while they are in our care.

Section 11(1)(a) of the Children first act 2015 defines risk as “any potential for harm to a child while availing of the service”. Section 2 of the Act defines harm as follows:

“harm means in relation to a child -

- (a) Assault, ill-treatment or neglect of a child in a manner that seriously affects or is likely to seriously affect the child’s health, development or welfare, or
- (b) Sexual abuse of the child, whether caused by a single act, omission or circumstances or a series or combination of acts, omissions or circumstances or otherwise.”

The risk assessment process is intended to enable an organisation to:

- Identify potential risks/harm
- Develop policies and procedure’s to minimise risk by responding in a timely manner to potential risks
- Review whether adequate precautions have been taken to eliminate or reduce these risks

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Cabra for Youth CLG recognises that an effective risk management framework is a key element of effective governance and internal control within organisations in the voluntary and community sector. Indeed, the need for formal risk management processes have been formalised through best practice codes such as the 'Code of Practice for Good Governance of Community, Voluntary and Charitable Organisations in Ireland' and the 'Code of Practice for the Governance of State Bodies'.

This risk management framework provides management, Volunteers, staff, funders, young people and parents and other stakeholders with assurances that the organisational risks are identified and appropriately managed on an ongoing basis.

Risk Identification

Risks are identified within the different areas of the organisations operations; risk identification is delegated to the appropriate persons within these areas.

Risk Register

Introduction

The Risk Register is the primary tool used to support the risk management process. It is used to record risks, to identify current controls, to allocate ownership of the risk and controls to the best placed individual and to identify future actions for the management of risks.

The Risk Register captures the following:

- Risk Number
- Risk Description
- Controls
- Likelihood Score

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- Impact Score
- Risk Owner
- Immediate / Future Action

Review

The Risk Management Process and the Risk Register are subject to at least an annual review by the board and the senior management team.

RISK REGISTER

For the purposes of this risk register Cabra for Youth CLG have identified the following items as considerations to ensure a comprehensive register of risks, harm and management is compiled.

Cabra for youth CLG List of Activities:

- Group based daily programmes in Cabra for youth designated location/other locations e.g. Local schools
- One-to-one support/brief interventions
- One to one support for employment/educations progression
- Referral of young people to outside organisation for additional/specific support based on needs
- Outdoor activities
- Sporting activities
- Outings/day trips to other locations/services/activities
- Trips involving overnight stay
- Exchanges involving foreign travel
- Use of toilet/changing/ in main Building and at Containers/changing rooms at canal
- Family & community events
- Summer project sports days/large group events
- Fundraising events involving young people

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- Awards nights
- Use of off-site facilities for programme activities
- Transport of young people to and from activities on Cabra for youth bus
- Management of challenging behaviour amongst young people
- Provision of programmes based on sexual health, drug awareness, mental health and wellbeing
- Prevention and dealing with bullying amongst youth participants
- Training of personnel in child protection matters
- Use of external personnel to support sports and other activities

Further to the above activities the following may be deemed as associated risks;

- Use of Information and Communication Technology by young people in the youth service/during programme sessions
- Use of video/photography/other media to record programmes/events
- Use of youth services premises by other organisation during day/after youth service hours
- Use of media by youth workers during programmes/drop in sessions – photos, videos,

Cabra for youth CLG engage with young people with specific vulnerabilities/ needs such as;

- From ethnic minorities/migrants
- Members of the Traveller community
- Lesbian, gay, bisexual or transgender (LGBT)
- Self-identify as LGBTQ
- Young people whom are perceived to be LGBT
- Young people whom are of minority religious faiths
- Young people in care
- Young people CPNS, (Child Protection Notification System)
- Young people/adults who are homeless and/or living in temporary/emergency accommodation

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Cabra for Youth CLG recruit personnel including;

- Youth workers /Project Leaders
- Administrators
- Volunteers
- External trainers/tutors/facilitators/guest speakers for activities
- Adult students participating in work placement from training centres/colleges

Risk No.	Risk Description	Controls	Likelihood Score	Impact Score	Risk Owner	Immediate / Future Action
1	Unsuitable adults having access to young people	Garda vetting for all staff/volunteers/tutors/ Students/sessional workers. Reference check and recruitment procedures in line with CP best practice in place and strictly adhered to.	Low	High	Management	Review Garda vetting policy and procedures. Review recruitment and selection policy and procedures.
2	Non reporting of concerns due to risk of harm not being recognised by staff/volunteers	Induction for all staff. Child protection training for all staff. Circulation of safeguarding statement to all staff and on display to the public. DLP and Deputy DLP in place to support and assist staff on any concerns of risk of harm. CPO as a support in event of absence of DLP/Deputy DLP	Medium	High	Management All staff	Review safeguarding statement and risk register annually. Ongoing CP training for new and current staff and DLP(s). Inform and keep all staff up to date on any changes to/development/new best practice guidelines pertaining to child protection and welfare.

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Risk No.	Risk Description	Controls	Likelihood Score	Impact Score	Risk Owner	Immediate / Future Action
3	Risk of inappropriate or abusive behaviour by staff, volunteers or students	Garda vetting for all staff/volunteers/tutors/ Students. Induction for all staff. Child protection training for all staff. Clarity of roles (job descriptions) for staff /volunteers. Code of behaviour / conduct for staff and volunteers.	Low	High	Management All staff	All new staff & volunteers (see safety statement content) to be trained in Child Protection and to receive copy of child safeguarding statement. Code of behaviour to be given to all new staff. Review of all policies/codes of behaviours by board of management. Review of child safeguarding statement.
4	Risk of inappropriate or abusive behaviour by peers or other young people accessing service.	Adequate adult supervision of programmes and activities. Staff trained to identify inappropriate behaviour. Group contracts drawn up with young people informing them on appropriate and inappropriate behaviours. Inappropriate behaviours challenged at all times. Staff trained how to manage disclosure of information relation to such incidents by young people.	Medium	High	Management and all staff.	Appropriate and up to date training for all staff on how to manage, and prevent such behaviours. Staff receive up to date training on child protection, safeguarding and dealing with disclosures. Review of staff supervision of programmes and management of such incidents. Raising social consciousness; Create interactive ways of raising awareness amongst youth members of their behaviours towards others.

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Risk No.	Risk Description	Controls	Likelihood Score	Impact Score	Risk Owner	Immediate / Future Action
5	Risk of inappropriate behaviour on overnight residential trips	Policy guidelines for trips in place. Staff planning. Risk assessment of accommodation as part of residential/ trips policy /guidelines. Adequate adult supervision and gender balance for duration of trip.	Medium	High	Management All staff	Review policy guidelines for residential/trips. Development of risk assessment for trips /residential. Update risk register
6	Appropriate management of allegations of abuse or misconduct against staff, volunteers or students	Child protection training for managers and DLP's. Clearly defined CP and HR policies and procedures that include the role and responsibilities of Boards and managers to manage.	Medium	High	Management	Regular review of policy and procedures, Ongoing training in HR and CP
7	Risk of harm from accessing inappropriate materials online	IT policy for staff and young people. Appropriate level of staff supervision. Online safety training for staff. Appropriate Internet filters.	Medium	High	Management All staff	Apply/update internet filter to all C4Y laptops & devices. Engage with DCC re: filters on devices in computer room. On-going review of IT Policy. Staff to engage in Online safety training to Raising staff awareness in relation to online risks.

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Risk No.	Risk Description	Controls	Likelihood Score	Impact Score	Risk Owner	Immediate / Future Action
8	Risk of harm caused by member of staff communicating with young people in an inappropriate manner via social media, texting, digital device or other manner	Social media/phone/Child protection policy in place addressing appropriate means of communication with young people. All paid youth workers provided with Cabra for Youth work phones with are subject to inspection by management. No staff/volunteer to share personal contact information with young people.	Low	High	Management	Ongoing review of social media and relating polices. Management/inspection of communication by youth workers with young people via phone/social media by project leader on a regular basis.